

Shramadana Project Meeting Minutes
Triangle Insight Meditation Community
by Mary Mudd for 15 November 2017

Attendees: Daya Breckinridge, Scott Bryce, Cathy Cole, Mike Hall, Tom Howlett, Leslie Killeen, Gordy Livermore, Gerri McGuire, Mary Mudd, Leah Rutchick, Ron Vereen

This was a special meeting at which Leah Rutchick presented an update on the work she has been doing on the TIMC website. Below is an outline of the information and tentative plans Leah provided:

- Presented overview to date
- Plan to upload *Calendar* on Live Site
- Plan for sharing **beta version on staging site** with sangha – provide link to staging site in December Newsletter, send separate email with link to sangha members.
- Implant a FEEDBACK button with form page asking for response around specific questions
 - Make staging site available for inspection/comment at Holiday Dinner
 - Working committee for assessing and beginning to implement feedback:
 - **prepare phase two of beta version**
- **Phase two upload/reveal: REQUEST FEEDBACK**
- Working group to assess and implement feedback from sources
 - feedback from site (email)
 - positions from larger (group) focus meeting; include in discussion
 1. newsletter assessment/redesign
 2. website as part of a larger communication strategy and generator for organizational renewal
 - **prepare phase three of beta version**
- **Phase three upload/reveal: REQUEST FEEDBACK >**
 - identify special services, specific functions > \what sangha activities need support from website
 - Working group to assess and implement feedback / pull in sangha member input through (group) focus meetings.
 - **prepare phase four/reveal**
- **Phase four upload >> LIVE version ??**

Next steps, as mentioned and highlighted above, will be to make the link to the beta version staging site available for review and feedback by sangha members.