

Triangle Insight Meditation Community
Board Meeting Minutes
Saturday, June 11, 2022
12:00-2:00pm

Present: Board – Cynthia Hughey, Cornelia Kip Lee, Marian Place (note-taker), Leah Rutchick, Martin Steinmeyer, Ron Vereen. *Sangha* – no one.

5.21.22 *Board Meeting minutes* were approved.

Next meeting date: Sat. July 9, Noon-2. Ron Vereen to lead. (*Note:* July 9th is one week earlier than usual)

Lending TIMC cushions out for an external retreat: Cushions to be lent to Steve Bradley-Bull for an Open Dharma retreat. Cynthia will help him get the cushions from the Episcopal Center.

Custom Light & Sound Hybrid Meeting Technology: Ron prepared a diagram of the proposed system from Lee. #5 camera in laptop captures speaker; this goes to whole community. #4 is joystick that can move the #3 camera – 54 degree angle. It can zoom in on someone in the audience. #2 is mixer. Speaker w/amplifier can be fed into this, then into camera, then audio and visual come out toward the computer. #3 Camera has an HDMI camera. Zoom will NOT take an encoder. Instead, if we use a capture card, that captures the HD signal and converts it to USB => this can go to zoom. Lee said we could plug our computer into the LAN at the EC. This will send both audio and visual to projector in back of room. Then we don't need to hook up the LCD projector Triangle Insight has. You can pack all the cords away. Lee is willing to come for our test. We may be able to re-sell the equipment if this system doesn't work for us.

Mixer might help resolve any delay between video and audio. Bluetooth can drop out from time to time; should we rely on cable connection? To bring Bluetooth back, hit preferences, click on Bluetooth if it's not enabled. Ron will ask Lee about this. How do we pick up sound from sangha members who are in person at EC? With this set up we'll have individual mics that people hand around. Could this be a concern due to Covid? Perhaps the teacher could repeat the comment or question if a person doesn't use a mic.

One compromise would be a system where remote participants don't see the people in the room. That would be less money, but also not as rich an experience for those at home. So, have we really resolved our challenges with sound, which is what we set out

to solve. Most of the money is for the camera – does it add enough value for us to buy this system?

Ron will speak more with Lee about audio: bluetooth reliability; and options: separate mics that people hand around; or a mic on a stand that people wouldn't have to stand close to. 1 headset for speaker, 2 remote mics: around \$450. Where would the mics connect to? Mixer? (Lee recommended not using lavaliers – sensitive to being moved.)

Lee would wrap all the cables together; cables would hopefully be color-coded to the component they're plugging into. We may need to clean the closet out a little, once we check w/Sam.

We would need volunteers to set up each time.

Editorial Committee report on web redesign project:

Kip volunteered to join the Website Redesign group, aka "Editorial Committee". Marian will send out an email to organize a first meeting of herself, Leah and Kip. We may also reach out to a sangha member. This committee will bring a proposal for the pages and contents to the full board when it's ready.

What's archive-worthy: There will be a library in wordpress, so we don't need to store elsewhere. The Constant Contact newsletters don't work as PDFs. Marian will check with Carol on her thoughts re archiving. If we keep the newsletters, then most of our activities will be retained as archives. However, once newsletters are stored this[?] way, newsletters are difficult to search through for specific events, so we'd also need to archive certain parts of the website. We could archive the newsletters in the background, with links available only to the Board.

Proposed main pages for site: Average for other Buddhist sangha sites seems to be a total of 5-7 main pages. Possibility of a News page where new events, etc., are posted. Other main pages to come.

Review of new information from possible provider, Carol Thompson: Nothing new from Carol.

Further information needed? No. Board decided to hire Claudia Fulshaw and Carol Thomson for the website redesign.

Review of Home page: Archive “May We Gather”. Include a Welcome and a brief explanation as to TIMC’s Buddhist orientation. Also include mission, vision and values; and important links. Currently all the links except for “Info@triangleinsight.org” work.

Review of Resources page: Teachers need updating. Bios are old. Jeanne is still considered a founding teacher. Have sections regarding teachers/guest teachers. Archive or delete teacher-led groups. Delete Dhamma talks. Reopening survey can be archived. Local sitting opportunities – perhaps combined w/a new resources section. Local sitting opportunities – keep only for sangha members’ groups – Buddhist families, etc. Maybe call it TIMC Sangha Resources?

Partial review of Programs page (no time to do more): Shramadana – keep and, under that, put Caring Circles and Community Connections. Caring circles – check w/Gordie – does he still want to do it?

Presentation from sangha: None.

Meeting closed.