

**Triangle Insight Meditation Community
Board Meeting Minutes (Approved)**

Saturday, August 20, 2022

12:00-2:00pm via Zoom

Board members present: Cynthia Hughey, Cornelia Kip Lee, Marian Place (note-taker), Leah Rutchick, Martin Steinmeyer, Ron Vereen. Board Quorum present? Yes.

Guest(s) present: Perry Sweitzer (researcher). *Sangha participant(s) present:* None
Notice of meeting sent on: it is the custom to post notification of board meetings on the website.

Proceedings:

Meeting called to order at 12 p.m. by board member and meeting lead, Cynthia Hughey. A 10-minute meditation occurred.

The board read the communication guidelines.

A motion to approve the *7.9.22 Board Meeting minutes* was made; it was approved and seconded. Motion passed.

The September board meeting was set for September 17, 2022 at 10 am. Kip is to lead the meeting.

Insight Meditation Research Project conducted by Perry Sweitzer, Ph.D. candidate: The board and Perry reviewed the recommendations from the Institutional Review Board to protect the privacy and ease of TIMC sangha participants. The board also discussed the roles of the 'community liaison' between Perry and sangha participants, and the 'Board liaison' between Perry and the board. Kip volunteered to be the Board liaison. How people will opt in or out of the research was explored. Discussion of the above will be ongoing. A plan was set for Perry to introduce himself at the September 7th sangha meeting.

Website Redesign Editorial Committee:

The board agreed that contacting the sangha community to see if any individuals wanted to give input to the website contents at this early stage of development was a good idea. The board discussed the approach to that. They also deputed the editorial committee to move forward without checking minor details with the larger board. It was agreed that any needed responses that did not arrive by the stated deadline would be taken as assent by the member who missed the deadline.

Details of the new website were discussed. Kip will look into the cost and steps of creating a logo for TIMC that could be used on the website.

Hybrid Meeting Model Research:

The decision not to spend money on upgrading the video for the hybrid model was reviewed. Major reasons for not doing that upgrade: quite expensive and labor-intensive. The audio upgrade estimate and the technical details were reviewed. Because the estimate came in well under our budget, was explored numerous times with the Custom Light and Sound rep, and because the zoom participants will still be able to see the teacher (and the in-person audience will see the zoom participants), it was decided to move forward with the current audio upgrade plan - including 2 new speakers - at the current estimate as long as that estimate holds. Motion to do so was made, seconded and approved. Ron will purchase the equipment.

Change in Board as of January 2023:

Leah Rutchick announced that she will be stepping down from the board as of the end of 2022. Board members expressed appreciation for her services.

Donation of Zabutons to TIMC:

The board agreed to accept the donation of several zabutons.

Meeting adjourned at 2 p.m.